



A subsidiary of Grand Bank

## IQ ADMINISTRATOR SET UP FORM

### LOCATION

Please indicate below the location where access to the system is required:

Broker ID \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Fax No: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

### ADMINISTRATOR

Icon requests that you establish at least one Administrator within your company who will be responsible for assigning individual employees and/or agents ("Users") their User ID, password and access options to the IQ system.

**This Administrator will be capable of establishing User access to the branch indicated above only.**

**Administrator Name**

**e-mail Address**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### AUTHORIZATION

I herewith acknowledge that I have been authorized by the above-named company ("Company") to act on its behalf and that said authorization has been provided to Icon. Maintenance and dissemination of the IQ User IDs and passwords will be in accordance with the Company's own internal policies and procedures. The Company agrees to hold Icon harmless from any unauthorized use of the IQ's User ID and passwords.

Date: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Printed Name/ Title: \_\_\_\_\_

**If this form is completed post broker approval, please send it via fax to Icon's IQ Helpdesk at (949) 315-3879.**

\*\*\*Please contact your Account Representative or the IQ Helpdesk at (888) 706-4483 [IconIQ@IconResidential.com](mailto:IconIQ@IconResidential.com) technical support.\*\*\*